## **GET STARTED GUIDE**

# **Online Banking**

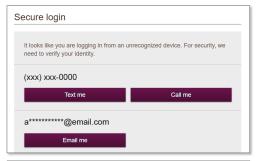


# **Get Connected Online**

- 1. To register for online banking, visit our website at forritcu.org. Click the "Login button" on the upper right corner of the page, then click the "New User button".
- 2. You will create your username and password. Enter a password and then confirm it by entering it again in the next box. Your password needs to be at least 6 character long and for security, must include alpha and numeric combinations plus a special character (ie: forritcu1936!).
- 3. Fill out your personal information. At least one phone number is required.
- 4. Read through the Online Banking User Agreement. If you agree to the terms listed, click "Complete sign up" button to finish the registration form.
- 5. Upon a successful registration, follow the instructions to verify your contact information. You can verify your contact information via phone call, text message, or email.

#### **Initial Login**

- 1. You will be prompted to set up your One-Time Passcode (OTP, also known as a verification code) delivery options.
- You must set up at least one phone number or email address. Up to two phone numbers and one email address are allowed for OTP. International numbers are supported.
- Once you receive your One-Time Passcode (via text message, phone, or email), enter it on the screen





Secure login screens

**NOTE**: Forgotten password can only be retrieved via phone (not email), so it is important that the phone number for verification is correct.

## Logging into online banking

- You will be prompted to retrieve a One-Time Passcode via the delivery option of your choice from the initial login. The One-Time Passcode consists of 6 randomized numbers.
- 2. You can choose to register your private device so you will not be prompted to secure login in the future.

**NOTE**: You would still be prompted to receive a verification code when logging into Online Banking if you cleared your browser cookies or have an antivirus software on your computer.

